



REGULAR MEETING
New Bedford School Committee
Keith Middle School: Monday, June 17, 2019
6:00 P.M.

PRESENT: MAYOR JON MITCHELL, MR. BRUCE OLIVEIRA (*ARRIVED 6:06 PM*), MR. JOHN OLIVEIRA, MR. CHRISTOPHER COTTER, MR. JACK LIVRAMENTO, , MR. JOSHUA AMARAL, MS. COLLEEN DAWICKI

ABSENT: NONE

IN ATTENDANCE: MS. KAREN TREADUP, MR. ANDREW O’LEARY, MS. HEATHER EMSLEY, MR. ROBERT TETRAULT, MR. ARTHUR MOTTA

SCHOOL COMMITTEE STUDENT REPRESENTATIVE: RAINA GRACE

3. APPROVAL OF MINUTES

The School Committee voted UNANIMOUSLY, on a motion by Mr. John Oliveira and seconded by Mr. Christopher Cotter, to accept the following School Committee meeting minutes (*supporting documents #3*).

- Regular Meeting Minutes: April 8, 2019 and May 13, 2019
- Budget Meeting Minutes: April 24, 2019
- Special Meeting Minutes: June 6, 2019

4. PUBLIC COMMENT

No public participation requested.

5. STUDENT REPRESENTATIVE REPORT

The School Committee welcomed the new incoming student representative, Raina Grace. Ms. Grace had nothing to report for her first meeting. Ms. Grace shared with the committee her goals and aspirations as a student representative. Ms. Grace noted that she values diversity and the accomplishments of the student population and would like to highlight these during her tenure.

6. SUPERINTENDENT REPORT

Mr. Anderson asked for a moment of silence for the loss of a Keith Middle School faculty member. He also shared the success of the first ever, staff end of year event held at the NBHS Beardsworth-Gonsalves Gym on Friday, June 14th.

- A. Special Recognition: Mr. Anderson paid recognition and presented New Bedford High School faculty, Mr. Takeru Nagayoshi with the NBPS Recognition Award for the 2020 Massachusetts Teacher of the year. Mr. Nagayoshi shared how he would use this recognition to help promote the New Bedford Public School within the

community and elsewhere. The school committee shared congratulatory remarks to Mr. Nagayoshi for his achievement.

- B. **Food Service:** Mr. Rob Shaheen, NBPS Food Service Director updated the School Committee on the “Breakfast After the Bell” programming. As of date, the program has served 3.2 million meals in 32 schools, with 26 of them being NBPS. Participation totals are over 80% breakfast and over 75% lunch. Mr. Shaheen shared upcoming improvements to the program will include: branding, new website, updating/replacing obsolete food service equipment, farm to school and district wide wellness projects. Mayor Mitchell suggested connecting with the local fishing industry, Mass in Motion, and the Coastal Food Shed group. Mr. Bruce Livramento requested how students are receiving this information and how are we aiding in expanding student diets. Mr. John Oliveira had concerns about waste and would like the percentage of waste tracked. Mr. Shaheen shared the work being done with students and the UMass Extension program, tracking and minimizing food waste, as well as informational changes to enhance the NBPS website including making it interactive. Mr. Anderson added that the schools Wellness Committee is getting back up and running and will help aid in the process of programs like “Breakfast After the Bell”.
- C. **General Updates:** Mr. Anderson shared that NBPS will be reviewing data points for MCAS, attendance, test data, bench mark assessments, etc. and will update the committee on the status in the upcoming July school committee meeting. Mr. Anderson also notified the committee on how all city educators have been meeting during the year to access what each other’s root causes are and how all can work together to strengthen educational collaborations to better care for our students.

Mr. Anderson updated the School Committee on students returning to NBPS due to the Alma Del Mar Charter School not passing Massachusetts legislation. The 159 students that were slated for charter will be returning to the NBPS. Mr. Anderson assured the School Committee that families have been notified and NBPS has been in communication with families and Alma Del Mar to ensure a smooth transition for students involved. Mr. Christopher Cotter had concerns about feedback from the charter school. Mr. Anderson stated there have not been many complaints and he will continue to communicate with Alma Del Mar throughout this process. Mr. Christopher Cotter asked for a follow up on feedback from affected families. Mr. Anderson and Ms. Karen Treadup shared that there was little feedback from families due to how transparent NBPS has been throughout the process along with personal phone calls to the families.

Mr. Anderson discussed the upcoming NBPS Leadership Institute and updated the committee on how the staff would be working on ways to provide additional support to our schools, access and equity, instructional focus in classrooms, leadership capacity, as well as, finding additional ways for our schools to continue to grow. Mr. Anderson also shared that central administrators would be attending an annual retreat to review and set new goals and objectives for the upcoming school year. The retreat would also be an opportunity for administrators to discuss ways to support each other’s roles with a focus on equity.

7. OTHER REPORTS

A. Finance and Operations Reports

Finance Report

Mr. Andrew O’Leary reviewed the financial reports. Mr. O’Leary started with the Function Code and departmental Report and reported that at the end of this fiscal year to date 82% spent is encumbered, over all we are slightly ahead of last fiscal year at this point. Mr. O’Leary reviewed the Salary Report and noted the anticipated balance surplus will increase due to the report being from the month of May. Plan is the Circuit breaker (\$1.3 balance) and the ability to pre-pay Special Education tuition. These are the 2 main items used for surplus.

7A. Transfers Report

Mr. O'Leary reminded the committee that at the last meeting it was authorized for the sub-committee chair to sign off on transfers. Transfers were closed out and they were able to get a jump start on projects like phone upgrades and facility work (transferring preventative maintenance analysis done at 3 schools).

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Jack Livramento to approve all transfers.

7A. Grants Report

Mr. O'Leary also reviewed the Grant Report and noted that it is June and there has been no information from the Department of Elementary and Secondary Education (DESE) on allocations for the Individuals with Disabilities Education Act (IDEA) and Title I. There is a large carry over so grants are secure right now.

7A. Building Report

Mr. O'Leary reviewed the Building Report and noted that final audits are being done. Taylor, Jacobs and the four school accelerator repair projects are in final payment. The Brooks project is starting the last week of June. The Trinity and Parker roof project have been awarded to general contractor. The high school auditorium project is done and has minor punch list items. The high school locker rooms went out for re-bid and will have a potential mid-October completion.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mayor Mitchell to accept the Finance and Operations Reports.

7B. Personnel Report

Ms. Heather Emsley shared updates on the Personnel Report. Ms. Emsley reports 27 new appointments, 6 retirements, 27 resignations, 14 substitutes and 31 transfers in personnel. 90% of new hires are licensed.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by John Oliveira to accept the Personnel Report.

7C. School Committee Report

Mayor Mitchell gave congratulatory marks for the great job done by the faculty and custodians at the NBHS graduation. Mayor Mitchell also congratulated Lou St. John on his retirement and all the work he has done throughout his career at NBPS.

Mr. Jack Livramento gave congratulatory remarks to the NBHS graduating class and gave reminders to parents to continue to work with their children in ensuring they keep up with their assigned summer reading projects. Mr. Livramento would like parents to be a guide for their student and enjoy the free summer activities and lunches the city has to offer over the summer.

Mr. Christopher Cotter also gave congratulatory remarks to the NBHS Class of 2019.

Mr. John Oliveira reiterated that the School Committee is not going to spend money on man traps for the safety in the schools if they are not being used appropriately. Mr. Oliveira feels we need consistency in the schools with the dismissal process. Mr. Oliveira realizes that NBPS does not have responsibility for Parker School but, wants to see an update from DESE regarding the Parker School. He feels if DESE is not showing improvement then the Parker School should be demanded back.

8. NEW BUSINESS

- A. The Committee voted UNANIMOUSLY, on a motion by Mr. Joshua Amaral and seconded by Bruce Oliveira to approve a recommended list of surplus property located at the Paul Rodrigues Administration Building.
- B. Mr. Anderson highlighted and explained the purpose for the newly developed position, Executive Director for Initiatives and District Partnerships. This position would help in executing and meeting district goals, as well as, seeking out grant funding to aid in the process. This position would bring the New Bedford Public Schools in alignment to work in partnerships with the University of Massachusetts Dartmouth, Bristol Community College and other surrounding colleges.

The Committee voted UNANIMOUSLY, on a motion by Mr. Bruce Oliveira and seconded by Mr. Jack Livramento to approve the newly created Executive Director for Initiatives and District Partnerships.

The roll call vote was as follows:

Mr. John Oliveira – Yes
 Mr. Christopher Cotter – Yes
 Mr. Jack Livramento – Yes
 Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
 Ms. Colleen Dawicki – Yes
 Mayor Mitchell - Yes
 7-Yeas, 0-Nays, 0-Absent

9. EXECUTIVE SESSION

At 7:10 P.M., the School Committee voted UNANIMOUSLY on a motion by Mr. Bruce Oliveira and seconded by Mr. Jack Livramento, to adjourn the Regular Meeting and enter into Executive Session for the following purpose:

- A. To discuss strategy with respect to negotiations with union personnel (*Executive Session Purpose #3*):
 - New Bedford Educators Association – Unit A
 - New Bedford Educators Association – Unit B
 - New Bedford Federation of Paraprofessionals

The roll call vote was as follows:

Mr. John Oliveira – Yes
 Mr. Christopher Cotter – Yes
 Mr. Jack Livramento – Yes
 Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
 Ms. Colleen Dawicki – Yes
 Mayor Mitchell - Yes
 7-Yeas, 0-Nays, 0-Absent

Submitted by:

Marjorie Fernandes
 Senior Executive Assistant
 Recording Secretary

Reviewed by:

Thomas Anderson
 Superintendent
 Secretary School Committee

New Bedford Public Schools Food Service Department

Presented by:
Robert Shaheen
Director of Food Services

Background

- 25 Years of Restaurant Experience
- Nutrition and Legislative Chair, School Nutrition Association of MA
- Former Director of Food Services Wareham School District

Food Services Review 18-19

- We Will Serve more than 3.2 Million Lunch and Breakfast Meals
- We have 170 Food Service Staff Members
- Operating Programs at 32 Schools in the District
- Breakfast Participation Averages Over 80%
- Lunch Participation Averages Over 75%

Food Service Branding and Tagline



Food Service Improvements

- Food Service Website
– Menus and Nutritional Information



Food Service Initiatives

- Update and Replace Obsolete Equipment
- Continued Farm to School Projects
- District Wide Wellness Activities





17

TRANSFER OF FUNDS

5/15/2019

FOR APPROVAL FROM

FOR APPROVAL FROM	TO	Amount	Reason
Org Func Obj Description	Org Func Obj Description		
S0203150 2410 540005 Campbell Workbooks	S0209580 2420 580008 Campbell Classroom Equipment	290.00	purchase of tables & chairs for students
S0209550 2430 540005 Campbell Classroom Supplies	S0209580 2420 580008 Campbell Equipment	248.61	purchase of tables & chairs for students
S0209551 2430 540005 Campbell Sped Classroom Supplies	S0209580 2420 580008 Campbell Equipment	643.00	purchase of tables & chairs for students
S0205450 2455 540005 Campbell Instructional Software	S0209580 2420 580008 Campbell Equipment	400.00	purchase of tables & chairs for students
S0205481 2451 580008 Campbell Instructional Tech Equip	S0209580 2420 580008 Campbell Equipment	560.00	purchase of tables & chairs for students
S6059541 2440 520004 Parenting Teens Other Instructional Services	S6059560 2455 521050 Parenting Teens Instructional Software	940.00	ESL Reading Smart
S6058460 2110 521050 Parenting Teens Other Expenditures	S6059560 2455 521050 Parenting Teens Instructional Software	225.00	ESL Reading Smart
S6058460 2110 521050 Parenting Teens Other Expenditures	S6058441 5300 520004 Parenting Teens Lease of Equipment	123.76	lease of copier
S0453150 2410 540005 Carney Workbooks	S0453151 2415 540005 Library books & supplies	800.00	classroom library books
S4105761 2356 521050 Normandin Prof Development Other	S4109541 4230 520004 Normandin Maint of Equipment	2,234.00	Safety Strap with installation
S4105761 2356 521050 Normandin Prof Development Other	S4109551 2430 540005 Normandin Classroom Supplies	98.50	supplies for overhead projector
S2132050 2110 540005 Office Instruction Office Supplies	S2139510 2305 511110 Teacher District Wide	10,000.00	stipends for curriculum work

Bruce Oliver 5/15/19

TRANSFER OF FUNDS

5/22/2019

FOR APPROVAL FROM

FOR APPROVAL FROM	TO	Amount	Reason
Org Func Obj Description	Org Func Obj Description		
S0503150 2410 540005 DeValles Workbooks	S0505451 2455 540005 DeValles Instructional Software	5,709.45	Dreambox License
S0503080 2410 580008 DeValles Textbooks	S0505451 2455 540005 DeValles Instructional Software	250.00	Dreambox License
S0505480 2451 580008 DeValles Tech Instr Equipment	S0505451 2455 540005 DeValles Instructional Software	70.02	Dreambox License
S0508441 5300 520004 DeValles Lease of Equipment	S0505451 2455 540005 DeValles Instructional Software	42.72	Dreambox License
S0508450 2210 540005 DeValles Principal Supplies	S0505451 2455 540005 DeValles Instructional Software	916.14	Dreambox License
S0509550 2430 540005 DeValles Classroom Supplies	S0505451 2455 540005 DeValles Instructional Software	66.07	Dreambox License
S0403150 2410 540005 Congdon Workbooks	S0405450 2455 540005 Congdon Instructional Software	5,194.00	Dreambox License
S1353150 2410 540005 Taylor Workbooks	S1359550 2430 540005 Taylor Classroom Supplies	1,500.00	purchase of headsets
S1403080 2410 580008 Winslow Textbooks	S1408441 5300 520004 Winslow Lease of Equipment	44.20	difference on new lease
S5055460 2250 521050 NBHS Tech Principal Other Exp	S5059582 2420 580008 NBHS Instructional Equipment	1,000.00	new mixer
S0455451 2455 540005 Carney Instr Software	S0453150 2410 540005 Carney Workbooks	1,005.00	Phonics
S0455480 2451 580008 Carney Instr Tech Equipment	S0453150 2410 540005 Carney Workbooks	969.11	Phonics
S0459551 2430 540005 Carney Sped Classroom Supplies	S0455761 2356 521050 Carney Prof Dev Other Exps	1,453.92	registration teachers workshop
S0455751 2358 540005 Carney Prof Development Supplies	S0455761 2356 521050 Carney Prof Dev Other Exps	611.08	registration teachers workshop
S0459551 2430 540005 Carney Sped Classroom Supplies	S0459581 2453 580008 Carney Other Instr Hardware	651.58	2 InFocus projectors
S2545480 2451 580008 Classroom Instr Tech DW Equip	S2545481 2453 580008 Other Instructional Hardware DW	377.86	Equipment purchase
S2135260 2110 521050 Director Math/STEM Other Exp	S2135741 2358 520004 Prof Development Contracted Serv	3,969.60	Vendor delivery of Prof Development
S2132050 2110 540005 Director English Supplies	S2135741 2358 520004 Prof Development Contracted Serv	6,328.00	Vendor delivery of Prof Development
S2135250 2110 540005 Director Math/STEM Supplies	S2135741 2358 520004 Prof Development Contracted Serv	7,000.00	Vendor delivery of Prof Development
S0153152 2410 540005 Brooks Sped Workbooks	S0159550 4230 540005 Brooks Classroom Supplies	225.00	Copier toner
S0153151 2415 540005 Brooks Library Supplies/Books	S0159550 4230 540005 Brooks Classroom Supplies	200.45	Copier toner
S0155450 2250 540005 Brooks Tech Principal Supplies	S0159550 4230 540005 Brooks Classroom Supplies	32.11	Copier toner

Handwritten signature or initials

FROM Org	Func	Obj	Description	TO Org	Func	Obj	Description	Amount	Reason
50153080	2410	580008	Brooks Textbooks	50159550	4230	540005	Brooks Classroom Supplies	1,037.20	Copier toner
55057840	3520	520004	NBHS Other Student Activities Services	55059551	2430	540005	NBHS Classroom Supplies	10,000.00	suppy order
54059581	2420	580008	Keith Instructional Equipment	54059583	2453	580008	Keith Other Instructional Hardware	6,325.61	projectors
54059541	4230	520004	Keith Maintenance of Equipment	54059583	2453	580008	Keith Other Instructional Hardware	8,988.86	projectors
54059541	4230	520004	Keith Maintenance of Equipment	54058480	2210	580008	Keith Principal Equipment	1,011.14	Shredder Sped Office
2484840	2800	520004	Psychological Svcs	52484841	2320	520004	Medical Therpeutic Services	12,000.00	Vendor services
2065450	2455	540005	Sped Office Software	50785481	2451	580008	Hayden McFadden Instructional Tech Equip	18,567.56	Chromebooks/Carts
0010160	1110	521050	School Committee Other Exps	50785481	2451	580008	Hayden McFadden Instructional Tech Equip	351.18	Chromebooks/Carts
1249540	2440	520004	Renaissance Other Instr Services	50455480	2451	580008	Carney Instructional Tech Equip	18,918.74	Chromebooks/Carts
1249540	2440	520004	Renaissance Other Instr Services	50635481	2451	580008	Gomes Instructional Tech Equip	9,459.37	Chromebooks/Carts
249540	2440	520004	Renaissance Other Instr Services	50755480	2451	580008	Hathaway Instructional Tech Equip	18,918.74	Chromebooks/Carts
249540	2440	520004	Renaissance Other Instr Services	51235480	2451	580008	Pulaski Instructional Tech Equip	7,616.65	Chromebooks/Carts
009541	3520	520004	Other Student Activities DW Services	51235480	2451	580008	Pulaski Instructional Tech Equip	1,842.72	Chromebooks/Carts
009541	3520	520004	Other Student Activities DW Services	51255480	2451	580008	Rodman Instructional Tech Equip	9,459.37	Chromebooks/Carts
009541	3520	520004	Other Student Activities DW Services	51305480	2451	580008	Swift Instructional Tech Equip	9,459.37	Chromebooks/Carts
060044	2800	520004	Psychological Evaluation Services	52020242	5300	520004	Lease of Equipment	10,000.00	Vehicle lease extention
058150	3301	540005	Fuel Adjustment	50048440	1410	520004	Business Office Services	12,000.00	Outside Audit

FORMATIONAL:

Org	Func	Obj	Description	Org	Func	Obj	Description	Amount	Reason
635450	2451	540005	Gomes Instructional Tech Supplies	50635481	2451	580008	Gomes Instructional Tech Equipment	628.13	Chromebooks

Bruno Oliveira 5/22/19

TRANSFER OF FUNDS

5/29/2019

FOR APPROVAL FROM

FROM	TO									
Org	Func	Obj	Description	Org	Func	Obj	Description	Amount	Reason	
S1059550	2430	540005	Pacheco Classroom Suppli	S1058450	2210	540005	Pacheco Office Supplies	235.93	headset	
S1238480	2210	580008	Pulaski Office Equipment	S1239580	2420	580008	Pulaski Instructional Equipment	2,392.10	Bookcases & area rug for classroom	
S4109541	4230	520004	Normandin Maintenance of Equipment	S4108440	3600	520004	Normandin School Security	700.00	Police Details	
S0148442	1220	520004	Deput Supt Contracted Services	S0048440	1410	520004	Business Office Services	1,275.00	Contracted Services	
S0459510	2305	511110	Carney Teacher Salaries	S2545482	4450	580008	Technology Maintenance Equipment	40,000.00	Middle Schools Phone Upgrade	
S5059533	2330	511110	NBHS Para Salaries	S2545482	4450	580008	Technology Maintenance Equipment	46,591.00	Middle Schools Phone Upgrade	

INFORMATIONAL:

FROM	TO									
Org	Func	Obj	Description	Org	Func	Obj	Description	Amount	Reason	
S0048650	1410	540005	Print Shop Supplies	S0048450	1410	540005	Business Office Supplies	500.00	Business office supplies	

Bruce A. Olvein 5/30/19

TRANSFER OF FUNDS

6/5/2019

FOR APPROVAL

FROM				TO				Amount	Reason
Org	Func	Obj	Description	Org	Func	Obj	Description		
S2020240	4210	520004	Maint of Grounds Services	S2020241	4300	520004	Ext Maintenance Services	15,000.00	Various District Wide Maintenance Services
S2020250	4210	540005	Maint of Grounds Supplies	S2020241	4300	520004	Ext Maintenance Services	5,000.00	Various District Wide Maintenance Services
S2020340	4110	520004	Custodial Systemwide Services	S2020241	4300	520004	Ext Maintenance Services	17,800.00	Various District Wide Maintenance Services
S2020380	4110	580008	Custodial Systemwide Equipment	S2020241	4300	520004	Ext Maintenance Services	4,800.00	Various District Wide Maintenance Services
S2020251	4230	540005	Maint of Equip Supplies	S2020241	4300	520004	Ext Maintenance Services	10,000.00	Various District Wide Maintenance Services
S2020352	4230	540005	Maint of Equip Custodial	S2020241	4300	520004	Ext Maintenance Services	4,700.00	Various District Wide Maintenance Services
S2020340	4111	520004	Custodial Systemwide Services	S2020241	4300	520004	Ext Maintenance Services	12,500.00	Various District Wide Maintenance Services
S2020282	7500	580008	Acquisition of Vehicles	S2020260	4300	521050	Ext Maintenance Other Exps	55.15	Various District Wide Maintenance Services
S2020340	4110	520004	Custodial Systemwide Services	S2020260	4300	521050	Ext Maintenance Other Exps	4,500.00	Various District Wide Maintenance Services
S2020351	4220	540005	Maint of Building Supplies	S2020260	4300	521050	Ext Maintenance Other Exps	278.64	Various District Wide Maintenance Services
S4109510	2305	511110	Normandin Teacher Salaries	S2545480	2451	580008	Instr Classroom Systemwide Equipment	74,018.00	Staff laptop order
S5059533	2330	511110	NBHS Paraprofessional Salaries	S2545480	2451	580008	Instr Classroom Systemwide Equipment	55,471.00	Student laptop order
S5059533	2330	511110	NBHS Paraprofessional Salaries	S4057980	4225	580008	Middle School Security Equip	33,529.00	security camera system
S2053331	5550	511110	Crossing Guard Other Sals	S4057980	4225	580008	Middle School Security Equip	14,780.60	security camera system
S0459580	2420	580008	Carney Instructional Equip	S0455761	2356	521050	Carney Prof Dev Other	1,000.00	Attendance at Impact of Trauma on Learning course

Debra Quinn 6/5/19

